



SAINT JOHN THE EVANGELIST CATHOLIC SCHOOL

School Bulletin

October 16, 2020

Upcoming Events



October 23

Photo Retakes

October 27

Dress Down Day

October 30

NO School

Professional Development

PTO Halloween Bingo 6-8pm

November 6

PTO Drive in Movie 6-9pm

November 10

Early Dismissal 11:30am

Parent/Teacher Conferences

1-7pm

November 11

NO School

Parent/Teacher Conferences

8am-12pm

November 18

Dress Down Day

November 24

End of First Trimester

Mass with Student of the Month

Early Dismissal 11:30am

NO Extended Day

November 30

Tentative Start of Winter Uniform

December 3

8th Grade Placement Test

December 4

Report Cards go home

December 5

Visit with Santa 9am-2pm

December 9

DDD for Catholic Charities

December 11

Early Dismissal 11:30 am

December 18

Early Dismissal 11:30am

NO Extended Day

Christmas Break

Please check the school website for the complete calendar.

FROM THE PRINCIPAL'S DESK...

Greetings,

Believe it or not, last Friday marked the interim for the first trimester. If you have not already, I encourage everyone to review grades through Powerschool online to monitor academic progress. Standardized testing has been sent home in advance of Parent-Teacher Conferences slated for Tuesday, November 10th (1:00-7:00 p.m.) and Wednesday, November 11th (8:00-12:00 p.m.). Please protect these days in your admittedly busy schedules so our faculty can share details regarding your children's spiritual, academic, and social-emotional growth up until this point.

The Color Run was a huge success in a variety of ways. The sun was shining, the students received some exercise, there were many smiling faces, and it even provided the adults some much-needed joy. The last I checked \$19,000 was collected, well exceeding our \$15,000 goal. Prize winners are expected to be announced by the next of next week and almost all of our recent upgrades have been attributed to the funds generated from our fall and spring fundraiser. God bless you and your extended families for your generosity and continued impact on our school community.

Speaking of moving forward, I would like to inform our 5-8th grade parents that the annual fee for the individual Chromebooks will be removed from your FACTS account on Friday, October 23rd, not Friday, October 16th as mentioned recently. As a reminder, if you would like to discuss an alternative payment plan, please contact our finance manager Greg Mott (gmott@sjel.org) as soon as possible.

We will highlight the virtue of Justice during the month of November. We are asking all members of our school community to place additional emphasis on gratitude and kindness. We plan to hold two school-wide activities in the near future aimed at assisting Catholic Outreach and our four "adopted" children in Mozambique, Africa. More information will be forthcoming. Let us continue to pray, learn, and serve... the vulnerable and less fortunate.

Mr. Temple W. Macdonald





School News

- Friday, October 23, 2020 will be Picture Make-Up Day. Any students that may not have been present for the original Picture Day will have their photo taken during the Make-Up Day. Also, any students who wish to have their photo re-taken may do so this day as well. Students that were present for the first day of photos and are requesting a re-take photo must bring their originally ordered packages with them on the Make-Up Day in order to receive the same previously ordered package with the new photo. If you did not purchase an order, but still wish to receive a re-take photo you are more than welcome to do so. Parents please email me at slomax@sjesva.org by Tuesday, October 20, 2020 to inform me if your student(s) will be receiving a re-take photo.
- Due to low demand, **Morning Care will now be available from 7:00am** (instead of 6:30am) until 7:40am Monday through Friday. Reservations will still be required through SignUp.com. Reservations can be accessed by visiting our school website at sjesva.org, scroll over Student Life tab, click Extended Day in the drop-down tab, scroll to the bottom where a Reservation Button is available to click, this will allow you to make the most current reservation. Emailed Reservation links will continue weekly to families who requested being a part of the group email, this would be marked on the Extended Day Family Data Information Sheet. Every student is required to have the St. John the Evangelist School Extended Day Program Family Information Data Sheet submitted annually to the Extended Day Program at the beginning of the school year, whether or not families intend to use the Program. Please turn in your Family Data Sheet if you have not already done so, Thank you.
- One of the easiest ways to help contribute to our school is by using your **Harris Teeter** supermarket bonus card. This requires NO ADDITIONAL spending on your part. Harris Teeter allocates a percentage of your sales back to our school. Please visit Harris Teeter's website and use our account number 6937 to enroll in the TIE (Together IN Education) Program.
- ***Any Volunteer that has been a registered volunteer for St. John's School since 01/01/2020 is required to submit a signed copy of the [Policy on the Protection of Children/Young People and Prevention of Sexual Misconduct and/or Child Abuse in order to maintain a compliant status and be able to keep volunteering for the school. This policy with instructions can be located on our school website. If you have already completed this process, please disregard this information and if you have any questions please contact Shannon Lomax: \[slomax@sjesva.org\]\(mailto:slomax@sjesva.org\)](#)***
- New Volunteers please find attached at the end of this bulletin the instructions for completing our required volunteer process.

St. John the Evangelist Catholic School Mission Statement

Saint John the Evangelist Catholic School provides a Christ-centered atmosphere that recognizes the God-given gifts inherent within each child on the journey toward spiritual and academic excellence.



PTO

Halloween Bingo

October 30, 2020 6-7PM
St. John the Evangelist School Pavillion
Bingo, Costume Contest & Prizes

\$5.00 entrance fee per family (including 6 Bingo Cards)
Additional Cards 3 for \$1.00

**Please use social distancing and protective masks
must be worn for all ages.**





OCTOBER



upcoming events

27

Zoo-To-You
Preschool & K-6th grade on campus field trip.

Halloween Bingo
Fun Halloween Bingo with your family at the Pavillion.

30
6-7PM

30
7-7:45

Haunted Garden
Come get a tour of the haunted garden with the SCA

Middle School Halloween Festival
Costumes welcome. Come check out all the halloween festivities.

30
8-10PM



St. John the Evangelist School
2020

Office for the Protection of Children and Young People School Volunteer Background Check Application Instructions & Procedures

The *Office for the Protection of Children and Young People* (OPCYP) would like to welcome you as a new volunteer to the Diocese of Arlington. The Diocese requires that all employees and volunteer, prior to beginning their employment or service, complete the OPCYP Background Check Application. Your continued employment or service is conditioned upon passing all background checks. The application process is electronic and should take you approximately 25 minutes to complete.

In an effort to assist you and ensure this is a quick process, please use the checklist under “**Information Needed**” to gather the following information prior to beginning the application process. Should you need to delay or stop the application process, you may save your information and return to it at a later date or time.

STOP! COLLECT THE FOLLOWING INFO PRIOR TO BEGINNING

Information Needed:

- Social Security or ITEN number (For all employees and those who have been issued either one – refusal to provide it could disqualify you from volunteering).
- Your addresses for the last 15 years of residence
- Your contact information for the last 5 years of employment (If you have worked for the same company for the past five years, please provide at least one other employer if possible)
- Criminal history information (i.e., charges/convictions, jurisdiction, approximate date)
- The Location – 393 – St John the Evangelist School and Position Title - Volunteer (General)

CONTINUE

Instructions to Complete the Application

Instructions to Complete the Application

Step 1: Go to the Diocese of Arlington Child Protection landing page:

<https://www.arlingtondiocese.org/Child-Protection/>

or use the following URL to log into the OPCYP Background Check Application site:

https://secure4.arlingtondiocese.org/OPCYP_Application/

Step 2: If you are a new user, choose “Create Account.” If you have logged in before, please use your Username and Password. If you have forgotten it, please input your email address and reset your password.

Step 3: Use your **legal name** and the information provided in your offer letter when selecting your location and position.

Step 4: Provide all the information requested and answer the questions as thoroughly as possible.

Step 5: Once you have completed the application, press the red Finish button. You will then be sent to a DocuSign site to review the information you provided which has been preloaded into the Diocesan forms.

STOP! PLEASE READ INSTRUCTIONS BEFORE CONTINUING

Review of Forms Process

The information that was collected during the application process has now been loaded into the Diocesan and State of Virginia forms. Please,

- Review the forms for accuracy
- Provide your electronic signature authorizing the Diocese
- Provide your electronic signature that states that you have received or read the documents
- Complete the application process by clicking finish once you have reviewed and signed the documents
- Once you have completed the application process, please **print a copy of the Central Registry Form page of the application**. This document is required to get notarized by you and then turned in to the school office. The school office will then mail this form out. You may contact our Parish Office at 540-347-2922 to schedule an appointment to have this form notarized free of charge by Rosemary Coakley.
- Print or save an electronic copy of the full Child Protection Policy and Code of Conduct for your information.

Next Steps

Now that you have completed the application process, this is what you should expect:

- The OPCYP Liaison for your school (Shannon Lomax slomax@sjesva.org) will be reviewing your paperwork to ensure all the information has been correctly entered. If there is a question or an issue with your paperwork an email will be sent with instructions explaining the issue(s) and the next steps.
- Please keep your Username and Password in a safe place. It is the key to access your OPCYP portal.
- Make sure to get your Central Registry Form notarized after receiving approval of your application from the OPCYP Liaison. You may contact our Parish Office at 540-347-2922 to schedule an appointment to have this form notarized free of charge by Rosemary Coakley.
- Now that you have completed the online Background Check Application Process you will need to schedule your VIRTUS training course (if you have not completed this training previously). Please find scheduling information for VIRTUS at the website provided below.

- **virtusonline.org**

Nota Bene

The Diocese of Arlington is committed to ensuring the privacy and security of your information. It does not sell or share its information with outside vendors. To this end, regular electronic audits are conducted on our systems to provide you with the utmost confidence that your information is being securely stored and used appropriately.

Welcome to the Diocese of Arlington!

Thank you for your cooperation in this process. The Diocese not only desires to protect our youth but also your reputation and employment. Congratulations on your new volunteer position.