



SAINT JOHN THE EVANGELIST CATHOLIC SCHOOL

School Bulletin

October 2, 2020

Upcoming Events



October 9

1st Trimester Interim
NO School

October 9-10

Oktoberfest

October 12

Columbus Day/No School

October 23

Photo Retakes

October 27

Dress Down Day

October 30

NO School
Professional Development
PTO Halloween Bingo 6-8pm

November 6

PTO Drive in Movie 6-9pm

November 10

Early Dismissal 11:30am
Parent/Teacher Conferences
1-7pm

November 11

NO School
Parent/Teacher Conferences
8am-12pm

November 24

End of First Trimester
Mass with Student of the Month
Early Dismissal 11:30am
NO Extended Day

November 30

Tentative Start of Winter Uniform

December 4

Report Cards go home

December 5

Visit with Santa 9am-2pm

December 9

DDD for Catholic Charities

December 11

Early Dismissal 11:30 am

December 22

Early Dismissal 11:30am
NO Extended Day
Christmas Break

FROM THE PRINCIPAL'S DESK...

Dear Parents/Guardians,

Welcome to the month of October! This month we will emphasize the virtue of Temperance with increased focus on the traits of honesty, self-control, and orderliness. October is also the month of the rosary and it has been my prayer that we may continue to physically provide a healthy, happy, and holy education for our students each and every day. Limitations are clearly evident, but our faculty and staff continue to find ways to recognize student success and cultivate our community of faith, knowledge, and service.

The latest date for construction completion at our beautiful church is slated for October 30th. Currently, our 4-8th grade students are physically attending mass on a modified daily schedule beginning on Wednesday and ending on Friday. Other grades are viewing the pre-recorded 6:30 a.m. virtual mass on Friday in anticipation for a physical return to our Friday school mass at some point in the future. Many thanks to Fr. Smith, Fr. Rivera, and our parishioners for their patience and respect as our individual classes consume close to half of the entire Mercy Hall seating, in order to meet the required safety precautions.

There have been questions and confusion over the past week regarding COVID protocol from various members of our school community, so I wanted to share some necessary information. Should a family be exposed to an individual that tests positive or is concerned about a possible suspected case, you are asked to contact our health coordinator (claregalvin@sjesva.org) and myself (tmacdonald@sjesva.org) as well as the local health department immediately. After consultation with the local health department and the diocesan risk management department, our school will make a clear decision regarding a particular family, class, or classes. Should a faculty, staff, or student receive a positive test result, our entire school community will be notified through School Messenger. We are unable (legally) to provide a name or any identifying information but please understand that general information will be disclosed to all school families. Additionally, specific guidance for the impacted class will be provided through School Messenger as well.

I am humbled to report that we have reached our ambitious Color Run goal of \$15,000!! This is significantly more than last year and the second largest amount raised over the past 10 years, it is quite an accomplishment. Very soon, all of our classes will run individually during their allotted slot to do their part for our school. A little blood, sweat, and tears is good for the soul.

Two items to anticipate over the next two weeks. Parent Summary Reports for standardized testing will be sent home next week. As the first interim ends on Friday, October 9th, I also encourage you to log in to Powerschool to review your child/ren's current grades and make any necessary adjustments to current study and work habits. The first trimester will end on Tuesday, November 24th with report cards going home on Friday, December 4th.

Second, annual Chromebook payments (5-8th grade families- \$150.00) will be removed from your FACTS account on Friday, October 16th. If there is an unexpected financial issue regarding this date, please contact Mr. Greg Mott at gmott@sjel.org so we can work with your family. The individual devices have been very popular with our older students in our pilot year and although they are a great and efficient resource, technology is never meant to dominate formal instruction. Let us continue to pray, learn, and serve... the vulnerable and less fortunate.

Mr. Temple W. Macdonald



School News

- We are fortunate to have many new families at St. John School. If your family was instrumental in referring a new family to us, please complete the following **New Family Referral Program** form and send it into the office next week. We thank you for recruiting such wonderful new students!
- Due to low demand, **Morning Care will now be available from 7:00am** (instead of 6:30am) until 7:40am Monday through Friday. Reservations will still be required through SignUp.com. Reservations can be accessed by visiting our school website at sjesva.org, scroll over Student Life tab, click Extended Day in the drop-down tab, scroll to the bottom where a Reservation Button is available to click, this will allow you to make the most current reservation. Emailed Reservation links will continue weekly to families who requested being a part of the group email, this would be marked on the Extended Day Family Data Information Sheet. Every student is required to have the St. John the Evangelist School Extended Day Program Family Information Data Sheet submitted annually to the Extended Day Program at the beginning of the school year, whether or not families intend to use the Program. Please turn in your Family Data Sheet if you have not already done so, Thank you.
- One of the easiest ways to help contribute to our school is by using your **Harris Teeter** supermarket bonus card. This requires NO ADDITIONAL spending on your part. Harris Teeter allocates a percentage of your sales back to our school. Please visit Harris Teeter's website and use our account number 6937 to enroll in the TIE (Together IN Education) Program.
- ***Any Volunteer that has been a registered volunteer for St. John's School since 01/01/2020 is required to submit a signed copy of the Policy on the Protection of Children/Young People and Prevention of Sexual Misconduct and/or Child Abuse in order to maintain a compliant status and be able to keep volunteering for the school. This policy with instructions can be located on our school website. If you have already completed this process, please disregard this information and if you have any questions please contact Shannon Lomax: slomax@sjesva.org***
- New Volunteers please find attached at the end of this bulletin the instructions for completing our required volunteer process.

Victor O'Neill Studios is scheduled to return on Friday, October 23, 2020 for the student make-up photo session. Make-up photos are for:

- Any student who was absent for the original photo session.
- Any new enrollment or transfer student since the original photo session.
- Any student who was dissatisfied with their original portrait package. Please be prepared to hand the old package to the photography staff if a package was ordered originally. This allows the photographer to get a better picture & order the same package that was originally ordered.
- Any student who did not purchase on the original session is welcome to purchase at this time as the website will re-open for orders again.

St. John the Evangelist Catholic School Mission Statement

Saint John the Evangelist Catholic School provides a Christ-centered atmosphere that recognizes the God-given gifts inherent within each child on the journey toward spiritual and academic excellence.



SAINT JOHN the EVANGELIST CATHOLIC SCHOOL

111 JOHN E. MANN STREET, WARRENTON, VA 20186

New Family Referral Program

Many of our families initially hear about St. John the Evangelist Catholic School through a personal referral from an existing school family. With this in mind, St. John School started a New Family Referral Program through which current families can receive a cash amount of \$150 for each new family referred to our school.

- The New Family Referral Program is open to all parents and legal guardians with K through 8th grade students enrolled in St. John the Evangelist Catholic School.
- Awards will be given for referring **new families** to the school. To qualify for the incentive, referred families could not have been previously enrolled in St. John School, and the family cannot already be included in the St. John School Prospective Family Database.

* The Student Referral Incentive Program is subject to review and modification. Interpretation of program parameters will be at the discretion of the Admissions Director.

St. John the Evangelist School ~ New Student Referral Program

This form is to be completed by current St. John School families.

I/We _____ have referred the
_____ Family St. John the Evangelist School.

New Parent Name(s): _____ Tel: _____

Address: _____

New Student Name: _____ Grade: _____

New Student Name: _____ Grade: _____


New Student Name: _____ Grade: _____

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St. John PTO school Fundraiser

Spirit Wear Masks





\$2.00 from sale of each mask sold will be donated to St. Johns PTO.
Thanks for your support!!

St. John PTO is working with 3Dfx Cafe in selling these customized St. John Eagle masks.

Small, Medium & Adult sizes available. The masks have adjustable straps, center seam for keeping mask away from your face, a place to add your own filter and a tab for easy labeling. The masks being sold in the office are pictured above and cost \$15.00 each. Cash or Checks accepted in the office please make checks payable to: Margherita Warhurst

Limited number is available in the school office .

If you would prefer to have your mask size customized or for other embroidery options you can place your order directly from their website www.3dfxcfe.com Prices will vary with added features to the mask or designs plus shipping.



Other Mask Options from 3DfxCafe:

- Add "ST. JOHN" Embroidery + \$5.00 regular price / +\$2.50 discount price
 - Add Monogram Embroidery (up to 3 letters) + \$5.00 regular price / +\$2.50 discount price
 - Add Nose Bridge Strip and Edge Stitching + \$3.00 regular price / +\$2.50 discount price
- All Sales Final**

Office for the Protection of Children and Young People School Volunteer Background Check Application Instructions & Procedures

The *Office for the Protection of Children and Young People* (OPCYP) would like to welcome you as a new volunteer to the Diocese of Arlington. The Diocese requires that all employees and volunteer, prior to beginning their employment or service, complete the OPCYP Background Check Application. Your continued employment or service is conditioned upon passing all background checks. The application process is electronic and should take you approximately 25 minutes to complete.

In an effort to assist you and ensure this is a quick process, please use the checklist under “**Information Needed**” to gather the following information prior to beginning the application process. Should you need to delay or stop the application process, you may save your information and return to it at a later date or time.

STOP! COLLECT THE FOLLOWING INFO PRIOR TO BEGINNING

Information Needed:

- ☐ Social Security or ITEN number (For all employees and those who have been issued either one – refusal to provide it could disqualify you from volunteering).
- ☐ Your addresses for the last 15 years of residence
- ☐ Your contact information for the last 5 years of employment (If you have worked for the same company for the past five years, please provide at least one other employer if possible)
- ☐ Criminal history information (i.e., charges/convictions, jurisdiction, approximate date)
- ☐ The Location – 393 – St John the Evangelist School and Position Title - Volunteer (General)

CONTINUE

Instructions to Complete the Application

Instructions to Complete the Application

Step 1: Go to the Diocese of Arlington Child Protection landing page:

<https://www.arlingtondiocese.org/Child-Protection/>

or use the following URL to log into the OPCYP Background Check Application site:

https://secure4.arlingtondiocese.org/OPCYP_Application/

Step 2: If you are a new user, choose “Create Account.” If you have logged in before, please use your Username and Password. If you have forgotten it, please input your email address and reset your password.

Step 3: Use your **legal name** and the information provided in your offer letter when selecting your location and position.

Step 4: Provide all the information requested and answer the questions as thoroughly as possible.

Step 5: Once you have completed the application, press the red Finish button. You will then be sent to a DocuSign site to review the information you provided which has been preloaded into the Diocesan forms.

STOP! PLEASE READ INSTRUCTIONS BEFORE CONTINUING

Review of Forms Process

The information that was collected during the application process has now been loaded into the Diocesan and State of Virginia forms. Please,

- Review the forms for accuracy
- Provide your electronic signature authorizing the Diocese
- Provide your electronic signature that states that you have received or read the documents
- Complete the application process by clicking finish once you have reviewed and signed the documents
- Once you have completed the application process, please **print a copy of the Central Registry Form page of the application.** This document is required to get notarized by you and then turned in to the school office. The school office will then mail this form out. You may contact our Parish Office at 540-347-2922 to schedule an appointment to have this form notarized free of charge by Rosemary Coakley.
- Print or save an electronic copy of the full Child Protection Policy and Code of Conduct for your information.

Next Steps

Now that you have completed the application process, this is what you should expect:

- The OPCYP Liaison for your school (Shannon Lomax slomax@sjesva.org) will be reviewing your paperwork to ensure all the information has been correctly entered. If there is a question or an issue with your paperwork an email will be sent with instructions explaining the issue(s) and the next steps.
- Please keep your Username and Password in a safe place. It is the key to access your OPCYP portal.
- Make sure to get your Central Registry Form notarized after receiving approval of your application from the OPCYP Liaison. You may contact our Parish Office at 540-347-2922 to schedule an appointment to have this form notarized free of charge by Rosemary Coakley.
- Now that you have completed the online Background Check Application Process you will need to schedule your VIRTUS training course (if you have not completed this training previously). Please find scheduling information for VIRTUS at the website provided below.

- **virtusonline.org**

Nota Bene

The Diocese of Arlington is committed to ensuring the privacy and security of your information. It does not sell or share its information with outside vendors. To this end, regular electronic audits are conducted on our systems to provide you with the utmost confidence that your information is being securely stored and used appropriately.

Welcome to the Diocese of Arlington!

Thank you for your cooperation in this process. The Diocese not only desires to protect our youth but also your reputation and employment. Congratulations on your new volunteer position.