



# SAINT JOHN THE EVANGELIST CATHOLIC SCHOOL

# School Bulletin

October 30, 2020

## Upcoming Events



### November 5

Dress Down Day for Mozambique

### November 6

PTO Drive in Movie 6-9pm

### November 10

Early Dismissal 11:30am  
Parent/Teacher Conferences  
1-7pm

### November 11

NO School  
Parent/Teacher Conferences  
8am-12pm

### November 18

Dress Down Day

### November 24

End of First Trimester  
Student of the Month  
Early Dismissal 11:30am  
NO Extended Day

### November 30

Tentative Start of Winter Uniform

### December 3

8th Grade Placement Test

### December 4

Report Cards go home

### December 5

Visit with Santa 9am-2pm

### December 9

DDD for Catholic Charities

### December 11

Early Dismissal 11:30 am

### December 18

Early Dismissal 11:30am  
NO Extended Day  
Christmas Break

### January 4, 2021

School Resumes

Please check the school website  
for the complete calendar.

## FROM THE PRINCIPAL'S DESK...

Greetings,

Last week was full of virtual opportunities. The large majority of our school was online for mass, followed by our October Student of the Month Program, highlighting students that displayed the virtue of Temperance with traits of honesty, self-control, and orderliness. The true highlight of the day was when we had a ZOOM with five young ladies and a few adults in Mozambique, Africa. We have partnered with the Sunshine Approach Foundation in the past but the opportunity to "see" these young ladies across the globe certainly put things in perspective. Returning families will remember that we covered the tuition for four young girls last year and we would like to renew that commitment once again since their school year is not set to begin until February. In order to make this happen, \$1,400 is our goal. We will hold a special dress down day on Thursday, November 5th and the kids will be encouraged to break open their piggy banks so we can provide Christina, Maria, Maura, and Virginia a faith-filled education once again this year. The good news is that \$500 has already been collected and we will not officially begin collecting until Thursday.

Bishop Burbidge has expressed his gratitude for all diocesan schools for their extra efforts to physically return to in-person instruction by offering a "Bishop's Holiday" to be used before the end of the calendar year. As a result of this announcement, our last day before the Christmas break will be changed to Friday, December 18th.

Our faculty and staff are happy to share that Parent Teacher Conferences will be held in-person on Tuesday, November 10<sup>th</sup> from 1:00-7:00 p.m. and Wednesday, November 11<sup>th</sup> from 8:00-12:00 p.m. We are asking all parents entering the building to wear a mask or face covering. Thank you in advance for helping us keep our faculty and staff healthy and well.

After consultation with our local health department, we will open the playground beginning next week for our preschool to 5<sup>th</sup> grade students. Students will remain grouped by grade and the schedule will remain the same with one exception, the grade assigned to the Preschool Blacktop will use the playground. The CDC recommends that playgrounds be cleaned "regularly". After speaking with our VDH contact, daily cleaning will meet this requirement.

After a recent meeting with the Office of Catholic Schools and our area 4 schools, it was discussed and deemed appropriate to allow parents to begin volunteering for outdoor recess. Please note that classroom volunteers and lunch volunteers cannot be used at this time until further notice. We will implement this change beginning next week asking that up to four parents contact me at [tmacdonald@sjesva.org](mailto:tmacdonald@sjesva.org) if you are interested. If you are available, please come to the front office (symptom free) with a mask at 11:00 a.m., receive a temperature check, sign in, and please sign out following the conclusion of middle school recess at 12:40 p.m. There will not be a formal schedule for parent volunteers initially but we will reassess before the end of next week if changes need to be made. Let us continue to pray, learn, and serve.. the vulnerable and less fortunate.

Mr. Temple W. Macdonald



# School News

- Most of the school had the opportunity to participate in creating an artwork for an art fundraiser using the company Square 1 Art. Participation was not mandatory; If your student did participate and artwork was returned on time, a packet will soon be sent home illustrating different options to support this fundraiser. There are some wonderful options for Christmas gifts and keepsakes! Mark your calendars: November 6th is the **LAST** day for orders to be submitted. December 3rd - orders will arrive and be sent home soon after. Thank you so much for supporting the arts and the art program here at St. John the Evangelist!
- Due to low demand, **Morning Care will now be available from 7:00am** (instead of 6:30am) until 7:40am Monday through Friday. Reservations will still be required through SignUp.com. Reservations can be accessed by visiting our school website at [sjesva.org](http://sjesva.org), scroll over Student Life tab, click Extended Day in the drop-down tab, scroll to the bottom where a Reservation Button is available to click, this will allow you to make the most current reservation. Emailed Reservation links will continue weekly to families who requested being a part of the group email, this would be marked on the Extended Day Family Data Information Sheet. Every student is required to have the St. John the Evangelist School Extended Day Program Family Information Data Sheet submitted annually to the Extended Day Program at the beginning of the school year, whether or not families intend to use the Program. Please turn in your Family Data Sheet if you have not already done so, Thank you.
- One of the easiest ways to help contribute to our school is by using your **Harris Teeter** supermarket bonus card. This requires NO ADDITIONAL spending on your part. Harris Teeter allocates a percentage of your sales back to our school. Please visit Harris Teeter's website and use our account number 6937 to enroll in the TIE (Together IN Education) Program.
- ***Any Volunteer that has been a registered volunteer for St. John's School since 01/01/2020 is required to submit a signed copy of the Policy on the Protection of Children/Young People and Prevention of Sexual Misconduct and/or Child Abuse in order to maintain a compliant status and be able to keep volunteering for the school. This policy with instructions can be located on our school website. If you have already completed this process, please disregard this information and if you have any questions please contact Shannon Lomax: [slomax@sjesva.org](mailto:slomax@sjesva.org)***
- New Volunteers please find attached at the end of this bulletin the instructions for completing our required volunteer process.

## St. John the Evangelist Catholic School Mission Statement

Saint John the Evangelist Catholic School provides a Christ-centered atmosphere that recognizes the God-given gifts inherent within each child on the journey toward spiritual and academic excellence.



# Dear Family,

Welcome to Square 1 Art! We are excited to partner with your child's school to celebrate their creativity and raise funds for the school. We are celebrating 20 years of helping schools raise funds for education through the visual arts!

Coming home soon will be your child's custom catalog featuring their artwork. Wouldn't you love to share your child's artwork with family and friends? The Square 1 Art fundraiser provides you the opportunity to purchase keepsakes and gifts featuring your child's art! Every order profits the school!

Watch for more details about the fundraiser and order deadlines. Please make your order(s) by the due date provided by your Square 1 Art coordinator.

Together, we can help support the school, build your child's self-esteem, and create lasting keepsake memories of your child's art to enjoy for years!



square1art.com  
888.332.3294





**BRING THE FAMILY!**

St. John the Evangelist  
School

**DRIVE-IN**  
**THEATER**

**OPEN AT  
6PM**

**NOW SHOWING**

*Spies in  
Disguise*

**\$25.00 A  
CARLOAD!**



Hear the movie through your car radio

Gates open at 6 and close at 6:45 - Movie starts at 7

Due to COVID we ask that everyone please stay in their vehicles.

Popcorn, Candy & Bottled Water Available @ Concessions

Made with PosterMyWall.com

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## Office for the Protection of Children and Young People School Volunteer Background Check Application Instructions & Procedures

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The *Office for the Protection of Children and Young People* (OPCYP) would like to welcome you as a new volunteer to the Diocese of Arlington. The Diocese requires that all employees and volunteer, prior to beginning their employment or service, complete the OPCYP Background Check Application. Your continued employment or service is conditioned upon passing all background checks. The application process is electronic and should take you approximately 25 minutes to complete.

In an effort to assist you and ensure this is a quick process, please use the checklist under “**Information Needed**” to gather the following information prior to beginning the application process. Should you need to delay or stop the application process, you may save your information and return to it at a later date or time.

### **STOP! COLLECT THE FOLLOWING INFO PRIOR TO BEGINNING**

#### **Information Needed:**

- ☐ Social Security or ITEN number (For all employees and those who have been issued either one – refusal to provide it could disqualify you from volunteering).
- ☐ Your addresses for the last 15 years of residence
- ☐ Your contact information for the last 5 years of employment (If you have worked for the same company for the past five years, please provide at least one other employer if possible)
- ☐ Criminal history information (i.e., charges/convictions, jurisdiction, approximate date)
- ☐ The Location – 393 – St John the Evangelist School and Position Title - Volunteer (General)

### **CONTINUE**

#### **Instructions to Complete the Application**

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**Step 1:** Go to the Diocese of Arlington Child Protection landing page:

<https://www.arlingtondiocese.org/Child-Protection/>

or use the following URL to log into the OPCYP Background Check Application site:

[https://secure4.arlingtondiocese.org/OPCYP\\_Application/](https://secure4.arlingtondiocese.org/OPCYP_Application/)

**Step 2:** If you are a new user, choose “Create Account.” If you have logged in before, please use your Username and Password. If you have forgotten it, please input your email address and reset your password.

**Step 3:** Use your **legal name** and the information provided in your offer letter when selecting your location and position.

**Step 4:** Provide all the information requested and answer the questions as thoroughly as possible.

**Step 5:** Once you have completed the application, press the red Finish button. You will then be sent to a DocuSign site to review the information you provided which has been preloaded into the Diocesan forms.

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## **STOP! PLEASE READ INSTRUCTIONS BEFORE CONTINUING**

### **Review of Forms Process**

The information that was collected during the application process has now been loaded into the Diocesan and State of Virginia forms. Please,

- Review the forms for accuracy
- Provide your electronic signature authorizing the Diocese
- Provide your electronic signature that states that you have received or read the documents
- Complete the application process by clicking finish once you have reviewed and signed the documents
- Once you have completed the application process, please **print a copy of the Central Registry Form page of the application.** This document is required to get notarized by you and then turned in to the school office. The school office will then mail this form out. You may contact our Parish Office at 540-347-2922 to schedule an appointment to have this form notarized free of charge by Rosemary Coakley.
- Print or save an electronic copy of the full Child Protection Policy and Code of Conduct for your information.

### **Next Steps**

Now that you have completed the application process, this is what you should expect:

- The OPCYP Liaison for your school (Shannon Lomax [slomax@sjesva.org](mailto:slomax@sjesva.org)) will be reviewing your paperwork to ensure all the information has been correctly entered. If there is a question or an issue with your paperwork an email will be sent with instructions explaining the issue(s) and the next steps.
- Please keep your Username and Password in a safe place. It is the key to access your OPCYP portal.
- Make sure to get your Central Registry Form notarized after receiving approval of your application from the OPCYP Liaison. You may contact our Parish Office at 540-347-2922 to schedule an appointment to have this form notarized free of charge by Rosemary Coakley.
- Now that you have completed the online Background Check Application Process you will need to schedule your VIRTUS training course (if you have not completed this training previously). Please find scheduling information for VIRTUS at the website provided below.

- **[virtusonline.org](http://virtusonline.org)**

### **Nota Bene**

The Diocese of Arlington is committed to ensuring the privacy and security of your information. It does not sell or share its information with outside vendors. To this end, regular electronic audits are conducted on our systems to provide you with the utmost confidence that your information is being securely stored and used appropriately.

### **Welcome to the Diocese of Arlington!**

Thank you for your cooperation in this process. The Diocese not only desires to protect our youth but also your reputation and employment. Congratulations on your new volunteer position.